

Mt. View-Edgewood Water Company
11610 32nd Street East
Edgewood, WA 98372
253-863-7348 (phone) 253-863-0752 (fax)
Email: mtviewkaren@comcast.net



Date:
Attention:

Fax:
Phone:

RE: Membership #:
Property Location:
Account Number:
Estimated Final Bill: \$
Buyers' Name :
MEMBERS Name:

The following to be checked off by escrow co. representative:

Please provide our office with the following on or before the date of closing

Check Off Only: Member's Name Verified

The original membership certificate referenced above, signed off on the back by MEMBER(S) in order to transfer the above membership to the buyer.

OR

Lost Affidavit if needed (if membership certificate is lost). Fee is **\$75.00**

Transfer fee to Buyer for the above-referenced membership: \$

AND

If the membership is not transferred, a new membership will need to be purchased for \$7,000.00.

Membership Transfer form completed by the buyer (see attached).

Estimated Date of Closing:

Forwarding address for seller: _____

New Phone number: _____

Billing address for buyer, if different from service address: _____

If the transfer is a result of a divorce or death, please provide a decree or certificate.

The following to be completed by Mt. View-Edgewood Water Co. representative:

We will forward the final bill on the date of closing to your office via facsimile to: _____

Date Seller terminated from the Automatic Payment Plan: _____

Buyer provided Automatic Payment Plan Information

We must have the above-referenced documents and information by the date of closing or at least verification by the date of closing that said items will be provided soon thereafter. Failure to comply will result in water service for the above-referenced address being disconnected. Service will be reconnected at such time as we are in receipt of said documents and information, with a resulting \$50.00 charge.

Should you have any questions at all, please give me a call at 253-863-7348. Thank you.

Sincerely,

Membership/Billing